



**NQUTHU MUNICIPALITY
SUPPLY CHAIN MANAGEMENT
NOTICE OF INVITATION**

INVITATION TO QUOTE

Quotation Description	<p>Service provider to conduct valuation of employees related cost for year ended 30 June 2026</p> <p><u>TERMS OF REFERENCE:</u></p> <p>Actuarial valuation of post employment healthcare benefits and long service awards</p> <p><u>Objective:</u> To determine the actuarial valuation of post-employment healthcare benefits and long service awards as of 30 June 2026</p> <p><u>Scope:</u></p> <ul style="list-style-type: none">• To perform an actuarial valuation of the liability in respect of post-employment healthcare benefits to employees and retirees of Nquthu Municipality in terms of GRAP 25 for the 2025/2026 financial year• To perform an actuarial valuation of the liability in respect of entitlement of employees to long service awards in terms of GRAP 25 for the financial year 2025/2026• Provide the relevant journal entries to the affected as well as disclosure notes to the recognition and presentation on the Annual Financial Statements plus comparative figures where applicable• Data such the number of staff will be provided upon request <p><u>Required Expertise</u></p> <p>The bidder must demonstrate and submit proof of the knowledge and expertise of:</p> <ul style="list-style-type: none">• Actuarial valuations• Post – employment health care benefits• Long services awards• Previous / current projects related to the scope of work i.e. Actuarial valuation of post – employment health care benefits and long service awards• Must be registered on CSD• A certificate of registration with Actuarial board (key personnel)• Proof of experience
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	<ul style="list-style-type: none"> • Methodology • Time frame
Quotation Number	SCM/25-26
Invitation Date	18 June 2026
Closing Date and time	25 June 2026 12:00 PM
SCM Enquiries	034 271 6164/ 65
Where quotation can be collected	NQUTHU MUNICIPALITY RECEPTION AREA NQUTHU MUNICIPALITY WEBSITE
Where Quotation should be delivered	QUOTATION BOX AT THE RECEPTION AREA IN LOT83/2 MDLALOSE STREET OR adsithole@nquthu.gov.za

TERMS AND CONDITIONS

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- Bidders must be registered in the Municipal Suppliers Database or CSD.
- Bidders must complete all supplementary and compulsory MBD forms enclosed in this RFQ.
- The municipality reserve the right to do due diligence on the quotations.
- The municipality reserve the right to benchmark prices quoted.
- The lowest acceptable price will score 80 points: price, and 20 points for specific goals.
- All price quotations that have a rand value of R1.00 to R50 000 000.00 including VAT, will be evaluated by applying the 80/20 principle as Prescribed by the Preferential Procurement Policy Framework Act of 2022.

NQUTHU MUNICIPALITY SPECIFIC GOALS PREFERENCE POINT SUMMARY

The Nquthu Municipality SCM Policy in respect of specific goals include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme

20 points specific goals scores – Points breakdown and verification criteria

Specific goals	Points (80/20)	Verification
More than 50% black ownership (African, Indian, coloured)	10	CSD
Less than 50% black ownership (African, Indian, coloured)	05	CSD
Enterprise located within KZN	10	Proof of res, CSD
Enterprise located in other Provinces	05	Proof of res, CSD